

State Center City Council
Regular Meeting Minutes
April 18, 2023

At 6:30 p.m. Mayor Pfantz opened the public hearing to hear comments for and against the proposed FY23 budget amendment #2. There were no written or oral comments presented. Mayor Pfantz closed the public hearing.

Mayor Pfantz opened the public hearing to hear comments for and against the proposed FY24 budget. There were no written or oral comments presented. Mayor Pfantz closed the public hearing.

Mayor Pfantz opened the council meeting at 6:30 p.m. Present were Mayor Pfantz, Councilors Darrow, Grant, Nichols, Shaffar and Quick. Absent: None. Also present were T. Hillers, K. Yates, J. Thomas, Z. Faught, E. Thompson, C. Davis, J. Henze, Nick Frederikson, Paul Randles with Hartco Cable and with Tim Hawkins with Mediacom.

- Motion by Darrow, 2nd by Quick to approve the consent agenda including Res. 23-54 Monthly Fund transfers in total amount of \$27,570.45. Motion passes 5-0 roll call.
- Chief Thomas reviewed events planned by the Rose Festival Assn.
- Faught led discussion regarding Iowa Regional Utilities Assn.'s request for the city to draft a water conservation policy to be implemented if needed once the city transfers to "rural water" for the duration of the new water plant construction. This is expected to happen Sept. 1st. The water conservation policy would go into effect if it is determined by Iowa Regional Utilities Assn determines that the summer has been dry enough to need to protect the water supply. This policy would likely involve restricting outdoor use of water. The splash pad would be shut down as soon as we are switched to "rural water." The policy will be worked on by the Public Works committee.
- Quick moved to adopt Res. 23-55 approving payment of R/O project pay application to WRH in amount of \$34,960.00. Grant 2nd; Res. 23-55 is adopted 5-0 roll call.
- Shaffar moved to adopt Res. 23-60 approving R/O project change order #3 in amount of \$5,816.96 increasing the amount of the contract to \$2,984,875.74 for changes relating to the upsizing of the new well pump. Grant 2nd; motion passes 5-0 roll call.
- Faught spoke to council regarding consideration of breaking the current agreement with Maguire who was to inspect and paint the dry portion of the water tower interior last year but keeps rescheduling. He has a quote from Viking Industrial Painting for approximately \$5,000.00 more than Maguire's agreement but could get us on the schedule for May. Motion by Shaffar, 2nd by Grant to have Tom look at the agreement and draft a letter to Maguire. Motion passes 5-0.
- Mediacom representatives were present to request permission to remove areas of concrete in the two concreted alley blocks of East Main St. so that they can lay fiber for internet service in that area. Motion by Shaffar, 2nd by Brett to approve allowing Mediacom to proceed stipulating that concrete be removed and replaced in complete sections, all service lines be laid at the time the concrete is out and that the replacement concrete be same thickness and pinned to original concrete. Motion passes 5-0.
- There is nothing to report with the brush dump.
- Motion by Quick, 2nd by Grant to appoint Erik Thompson as Building/Zoning Administrator. Motion passes 5-0.
- Motion by Shaffar, 2nd by Darrow approving appointment of Clayton Cory to the volunteer fire dept.
- Motion by Darrow, 2nd by Shaffar to approve of quote from Team Services boring quote in amount of \$3,960.00. Motion passes 5-0. A quote from Terracon was also submitted in the amount of \$ 4,950.00.

- After discussion of proceeding towards the EMS.Fire building project using the common Design-Bid-Build method vs the newly available Construction Manager at Risk method of securing a contractor for construction of the project, motion by Shaffar, 2nd by Nichols to proceed with the Construction Manager at Risk method by drafting a Request for Quotes for a construction manager at risk. Motion passes 5-0.
- Darrow moved to adopt Res. 23-58 setting the time allowed for consumer fireworks as 7 p.m. to 11 p.m. on June 16th & 17th (Friday & Saturday). Nichols 2nd; Res. 23-58 is adopted 5-0 roll call.
- Darrow moved to adopt Res. 23-59 setting the time allowed for consumer fireworks as 7 p.m. to 11 p.m. on July 2nd, 3rd, and 4th (Sunday, Monday, Tuesday). Res. 23-59 is adopted 4-1 roll call with Nichols voting nay.
- Chief Thomas gave an update on properties identified as needing nuisance abatement. There was discussion regarding if addresses of the identified properties would be published.
- There was consideration of a panhandling ordinance drafter by Atty. Hillers. The clerk will prepare the ordinance for a 1st reading at the May 16th meeting with intent for council to waive 2nd and or 3rd readings and adopt the ordinance.
- Quick moved to adopt Res. 23-56 approving the FY23 2nd budget amendment as proposed and published, public hearing having taken place earlier in this meeting. Grant 2nd, Res. 23-56 is adopted 5-0 roll call.
- Darrow moved to adopt Res. 23-57 approving the FY24 budget as proposed and published, a public hearing having taken place earlier in the meeting. Nichols 2nd; Res. 23-57 is adopted 5-0 roll call.
- Motion by Grant, 2nd by Nichols to approve the hiring of up to 3 lifeguards at \$10.50 per hour for the 2023 swim lesson sessions. Motion passes 5-0.
- Quick moved to adopt Res. 23-61 approving of two corrections to the 2022 employee handbook, one dealing with comp time bank and another with vacation carry-over. Grant 2nd; Res. 23-61 is adopted 5-0 roll call.
- Motion by Shaffar, 2nd by Darrow approving the vacation carry-over request of Bearden – 26 hours and Yates – 47 hours. Motion passes 5-0.
- Motion by Shaffar, 2nd by Grant to withdraw from the recently awarded CDBG-DR grant. The discussion was that the contractor and the city feel that the federal requirements of this grant are not in the best interest of putting saleable homes on the two Park Place lots. Motion passes 5-0.
- Motion by Nichols, 2nd by Darrow approving claim payment to Kay Park Recreation in amount of \$4,198.00 for concrete bag toss game sets. This is being paid by 2022 Kauffman grant funds that were transferred to the city upon order acknowledgement received in December 2022.

CLAIMS APPROVED 4.18.23

VENDER	DESCRIPTION	AMOUNT
1st AYD	PARK RESTROOM SUPPLY	337.94
AIRGAS	CHEMICALS	68.34
ALLIANT	GAS UTILITY	2,860.07
ARNOLD MOTOR SUPPLY	VEHICLE MAINT SUPL	402.05
AT&T MOBILITY	SCPD WIRELESS	170.69
LORI/BEARDEN//	SPRING '23 CONFERENCE	125.00
RON/BILLMAN//	BILLING STATEMENTS	1,230.00

BORDER STATE	ELECTRIC DISTR SUPPLY	435.91
CENTER ASSOCIATES	PD TESTING	200.00
CENTRAL IA DISTRIBUTING	ONE CALL MARK PAINT	252.00
CBS VISA	IDRIVE/WTR MTRS/MISC	1,115.24
CBS VISA	PWDR COAT/ENG REPAIR	6,313.78
CLAPSADDLE-GARBER	PRELIM ZONING MAP	1,500.00
CLARK/MEREDITH//	PD EQUIP REIMBURSE	921.41
CONTINENTAL RESEARCH	WASP DETERENT	267.88
CROSSROADS MOBILE MAINT	BOOM TRUCK REPAIR	89.55
DAVIS/ANNE//	APPLIANCE REBATE	50.00
ECKHARDT ENTERPRISES	CYBER POLICY PREMIUM	4,076.86
FROHWEIN TIRE	STREET DEPT TIRES	1,708.36
GALLS	PD GEAR/EEQUIP	1,219.94
HAWKINS	WTR DEPT CHEMICALS	40.00
HILLERS LEGAL PC	LEGAL FEES	2,035.40
HOMETOWN FOODS	PARK/WTR DEPT SUPPLY	28.43
I&S GROUP	ENGINEERING SERVICES	5,162.00
IAMU	ELECTRIC & WATER DUES	5,584.00
IMAGETREND	FIRE DEPT ANNUAL LIC.	400.00
IA LAW ENFORCEMENT ACAD	PD RESERVE TRAINING	250.00
IOWA POLICE CHIEFS ASSOC	IPCA CONFERENCE	150.00
IRBY	ELEC DISTRIB SUPPLY	7,120.00
JOHN DEERE FINANCIAL	PW & ELEC SUPPLY	642.91
JPZ PRODUCTS LLC	ELECTRIC LAMP REPAIR	200.00
KARL CHEVROLET	PD VEHICLE REPAIR	1,096.77
BECKY KIELLY	JANITORIAL SERVICES	275.00
KIESLER POLICE SUPPLY	PD GUN/AMMO	1,185.69
LEDFORD TREE & LAWN	STUMP GRIND/3 TREES	3,385.00
MARSHALL CO LANDFILL	FY23 SECOND HALF	2,782.00
MARSHALL CO. ENGINEER	ROAD SALT	5,131.32
MARTIN-MARIETTA	STREET ROCK	782.72
MCMASTER-CARR	ELEC PLANT SUPPLY	298.88
MELEE LLC	FIRE PRJ DESIGN WORK	1,839.90
MENARDS - AMES	CITY HALL JANITORIAL	23.98
MENARDS - MARSHALLTOWN	WATER/ELEC/FIRE SUPPLY	267.27
MI PEST MANAGEMENT	CITY BLDG PEST CONTROL	185.00
MICROBAC LABORATORIES	WATER/SEWER TESTING	892.25
MID IOWA ENTERPRISE	PUBLICATIONS	438.36
MIKE STARN WELDING	WATER DEPT TOOL REPAIR	50.00
MIKE WALTON WINDOW	WINDOW CLEANING	55.00
MUNICIPAL MGMNT CORP	WATER LEAK DETECTION	500.00
NELSON FABRICATION	SEWER/STREET REPAIR	209.45
NEW CENTURY FS	FUEL CHARGES	3,167.60
PARTNER COMM	PHONE/INTERNET	1,167.09
PETTY CASH FUND	POSTAGE	30.56
ANNA OR JOHN/PUFFETT//	APPLIANCE REBATE	50.00
ROSE FESTIVAL ASSN	TOURISM/EC DVLP	2,500.00
JASON/SANDHOLDT//	PD SUPPLY REIMBURSE	523.00
SANDRY FIRE SUPPLY	EQUIP FLOW TESTING	696.54
ROBERT/SHIEK//	APPLIANCE REBATE	150.00

TRAVIS/SHIVERS//	PD GEAR/EQUIP	491.97
STAPLES CREDIT PLAN	CITY HALL SUPPLY	75.93
STONE SANITATION	GARBAGE SERVICE	380.68
US CELLULAR	FIRE/EMS FEES	108.93
US CELLULAR	CITY FEES	318.65
XEROX CORPORATION	COPIER CONTRACT	29.34

CITY SUB-TOTAL 74,046.64

PREMIER	OFFICE SUPPLY	45.83
STATE CENTER	UTILITIES	368.59
ALLIANT	UTILITIES	431.06
XEROX	OFFICE SUPPLY	44.50
MIDWEST TAPE	VIDEO	215.67
BAKER TAYLOR	BOOKS	1,135.28
PARTNER COMM	UTILITY	257.92
MID IOWA ENTERPRISE	OFFICE	65.00
BIBLIONIX	OFFICE SOFTWARE	1,650.00
FRIENDS OF GRIMES LIBRARY	PROGRAM	225.00
SWANK MOVIE LICENSE	PROGRAM	447.00
QUILL	OFFICE	64.32
DM BOTANICAL	PROGRAM	150.00
ICN	OFFICE SUPPLY	4.67

LIBRARY CLAIMS 5,104.84

PAYROLL	03.31.23	31,430.70
PAYROLL	04.14.23	30,782.24
RPGI	PURCHASED POWER	92,055.51
PSN	MONTHLY FEE	74.95
ROSE GARDEN	3RD QTR CLAIMS	233.44
EMS OPERATIONS	3RD QTR CLAIMS	1,221.49
CASEY'S	PD FUEL	126.29
IDR	SALES/USE TAX	4,581.91
IDR	WET	2,298.31
ADVANTAGE ADMIN	MONTHLY FEE	52.50
ADVANTAGE ADMIN	HRA PAYOUTS	1,277.93

MID-CYCLE CLAIMS PAID 164,135.27

TOTAL APPROVED BY COUNCIL 243,286.75

TOTAL CONSENT BY FUND

GENERAL	47,132.84
ROAD USE	18,947.06
CAPITAL PRJ	1,839.90
WATER UTILITY	11,997.20
R/O PRJ	5,162.00
SEWER UTILITY	8,402.22
ELECTRIC UTILITY	149,236.95
STORM SEWER	568.58
TOTAL	243,286.75

MARCH REVENUE BY FUND

GENERAL FUND	28,332.19
ROAD USE	9,577.86
LOST	15,393.88
E'EE BENEFYIY LEVY	1,123.77

EMERGENCY LEVY	191.97
TIF	16.45
DEBT LEVY	1,097.68
KAUFFMAN	7,074.72
WATER UTILITY	38,024.43
WATER IMPRV	3,583.11
R/O PRJ	33,424.50
SEWER UTILITY	17,628.16
SEWER IMPRV	10,263.84
ELECTRIC UTILITY	188,683.94
STORM WATER UTILITY	5,696.02
TOTAL	<hr/> 360,112.52

Craig Pfantz, Mayor

Attest:

Lori Bearden, City Clerk